

# Visa Info: France

## 1. General information & procedures

The Embassy of France in Pakistan only issues Schengen visas.

### 1.a. What is a Schengen visa ?

The short stay visa is a Schengen visa which enables you to enter and travel in the following countries : Germany, Austria, Belgium, France, Luxembourg, Holland, Spain, Portugal, Italy, Greece, Sweden, Denmark, Finland, Iceland, and Norway.

If you are planning a trip to Europe and are likely to visit several countries in Europe in the Schengen space, you must submit your visa application in the Embassy or Consulate of the country in which you intend to stay the longest. In case of ambiguity on the period of stay in several countries, your visa will be issued by the Embassy or the Consulate of the country where you would be entering first.

### 1.b. Procedures

#### Deposit

Applicants for short stay visas may deposit their applications without any prior appointment directly to Fedex Visa Drop Boxes ([www.visadropbox.com/franceservices.asp](http://www.visadropbox.com/franceservices.asp))

Holders of diplomatic and official passports submit their application directly to the French Embassy (the only required document is a Note Verbale from the Ministry of Foreign Affairs), without appointment from Monday to Thursday, between 2pm and 4 pm.

Applicants married to a French national should take appointment with the French embassy at : [visas.islamabad-amb@diplomatie.gouv.fr](mailto:visas.islamabad-amb@diplomatie.gouv.fr)

#### Visa fees

In accordance with the directives of the European Union, and with effect from 1st January 2003, any visa application submitted for entry into the Schengen space has to be systematically accompanied by a prior payment of visa fees.

The fee shall be paid at the time of depositing the application

This fee is non-refundable, i.e. whether the visa is granted or refused.

No additional payment will be required for the visas granted.

For Transit Visa, Short Stay Visa ( 1 month / 3 months ) and Circulation Visa of 1 to 5 years, an amount of 60 Euros (aprox. 4800 rupees as per current exchange rate) is applicable from January 1, 2007 onwards.

For Long Stay Visa (work or family reunion, students) an amount of 99 euros ( aprox. 7.000 rupees as per current exchange rate) is applicable.

Waiting time: Short Stay Visa : 4 weeks after submitting the application to Fedex.

Long Stay Visa : applications should be deposited at least 2 months before the applicant's proposed departure.

## 2. Airport Transit Visa

If you remain in the international airport zone in France, before proceeding to a state that is not part of the Schengen states, you will be issued an Airport Transit Visa (VTA).

You will be exempted from the Airport Transit Visa (V.T.A.) if you hold :

- a diplomatic or service passport
- a residence permit from one member state of the European Union or the European Economic Space (Iceland, Liechtenstein, Norway)
- a residence permit of the following countries : United States, Canada, Switzerland, Japan, Monaco, Andorra, Republic of Saint Marin

For an airport transit visa you need to produce the following documents :

- Passport with minimum of 6 months validity - *children must be holder of their own passport with copy of the prominent pages (name, photograph)*
- Previous passports
- Original air ticket
- Visa for the country of destination

Waiting period : Airport Transit Visas will be issued within 4 working days (French Embassy + FedEx process)

### **3. Short Stay Visa**

- You are a businessman
- You are a tourist
- You are invited to France by your family
- How to obtain the visa application form ?

#### **About short visa**

A short stay visa entitles you to stay for a period ranging from 5 to 90 days in the Schengen space.

A Short Stay Visa can be a single or a multiple entry visa.

If you are granted a multiple entry visa, it means that you may re-enter and leave the Schengen space without having to apply again for a visa subject to the duration of your stay not exceeding the validity period of the visa. If your visa is for thirty days, you can thus use this facility over a period of three months. If it is for 90 days, you may use it over a period of 6 months.

In the short stay visa category, there is a special visa called circulation visa. This visa is valid from one to five years and entitles its holder to make several trips to France and to the Schengen space for a maximum stay of 90 days over a period of 6 months, renewable depending on the validity period of the visa. This type of visa is issued to people like businessmen who make frequent trips to France (minimum twice a year).

#### **You are a businessman**

For a visa of 5 to 90 days you need to produce the following documents

- Passport with minimum 6 months validity - *with copy of the prominent pages (name, photograph)*
- Previous passports
- Two forms completely filled with 3 (recent) photos (*passport size 2 x 1.5 inches, white background, taken within the last 6 months, no side pose, no hat, no veil*)
- Introduction letter from employeur
- Invitation letter from the French company (*with complete program and exact dates of visit*)
- Salary slips (last 3 months) or income tax documents for people owning their business
- Chamber of commerce certificate / Partnership deed
- Company's bank statements (last 3 months)
- Personal bank statements (last 3 months)
- Hotel reservation with complete adress and telephone number

- Air ticket reservation
- D.D.T.E letter arranged by the host company in France (*only in case of training*)
- Travel insurance policy valid for all Schengen states, covering for a minimum of 30.000 euros, issued by the 3 following companies only : *New Jubilee Insurance Co, PICIC Insurance Limited, New Hampshire Insurance Co*
- The file must contain all the documents indicated. Additional documents may, where appropriate, be required.

Presentation of a complete file does not necessarily mean that a visa will be issued

If you are a frequent traveller between Pakistan and France for your business, you can be issued a Schengen circulation visa, valid from one to five years. This short stay visa entitles you to stay in the French territory or in the countries of the Schengen space up to 90 days maximum over a period of six months, renewable, based on the validity period of the visa.

Waiting period : 4 weeks after submitting the application to Fedex Company

### **How to obtain the visa application form ?**

[Download the short visa application \(PDF format\)](#)

#### **You are a tourist**

You can apply for a visa of 5 to 90 days depending upon the duration of your stay in France or in Schengen countries.

You need to produce the following documents :

- Passport with minimum 6 months validity - children must be holder of their own passport - *with copy of the prominent pages (name, photograph)*
- Previous passports
- Two forms completely filled with 3 (recent) photos (*passport size 2 x 1.5 inches, white background, taken within the last 6 months, no side pose, no hat, no veil*)
- Introduction letter (explaining the purpose of travel)
- Salary slips (last 3 months) or income tax documents for people owning their business
- Personal bank statement (last 3 months)
- Original Attestation d'accueil (French official sponsor letter) for people visiting a friend - *this document is essential*
- Hotel reservation with complete adress and telephone number
- Air ticket reservation
- Travel insurance policy valid for all Schengen states, covering for a minimum of 30.000 euros, issued by the 3 following companies only : *New Jubilee Insurance Co, PICIC Insurance Limited, New Hampshire Insurance Co*

The file must contain all the documents indicated. Additional documents may, where appropriate, be required.

Presentation of a complete file does not necessarily mean that a visa will be issued

Waiting period : 4 weeks after submitting the application to Fedex Company

How to obtain the visa application form ?

[Download the short visa application \(PDF format\)](#), please refer the following link

[http://www.ambafrance-pk.org/france\\_pakistan/spip.php?article586](http://www.ambafrance-pk.org/france_pakistan/spip.php?article586)

#### **You are invited in France by your family**

For a visa of 5 to 90 days you need to produce the following documents

- Passport with minimum of 6 months validity - *children must be holder of their own passport with copy of the prominent pages (name, photograph)*
- Previous passports
- Two forms completely filled with 3 (recent) photos (*passport size 2 x 1.5 inches, white background, taken within the last 6 months, no side pose, no hat, no veil*)
- Introduction letter explaining purpose of travel
- Salary slips (last 3) or income tax documents for people owning their business
- Personal bank statement (last 3 months)
- Original Attestation d'accueil (French official sponsor letter) - *this document is essential*
- Air ticket reservation
- Photocopy of the French national identity card - *if the sponsor is French national*
- Photocopy of the French resident card - *if the sponsor is resident in France*
- Any original document (nadra, b-form...) mentioning family relations (between the applicant and the sponsor) translated into French by any Alliance Française
- Travel insurance policy valid for all Schengen states, covering for a minimum of 30.000 euros, *issued by the 3 following companies only* : New Jubilee Insurance Co, PICIC Insurance Limited, New Hampshire Insurance Co

The file must contain all the documents indicated. Additional documents may, where appropriate, be required.

Presentation of a complete file does not necessarily mean that a visa will be issued

Waiting period : 4 weeks after submitting your application

How to obtain the visa application form ?

Download the short visa application (PDF format), please refer the following link

[http://www.ambafrance-pk.org/france\\_pakistan/spip.php?article586](http://www.ambafrance-pk.org/france_pakistan/spip.php?article586)

#### **4. Long Stay Visa**

- Studies in France
- Research facility in France (internship)
- Family reunion
- Work in France

Prior to the deposit of the application you must apply for an appointment with the visa section through e-mail, only at the following address :

[visas.islamabad-amba@diplomatie.fr](mailto:visas.islamabad-amba@diplomatie.fr)

The visa section of the Embassy of France in Islamabad is located at

**Diplomatic Enclave, G-5, Islamabad**

#### **You are going to study in France**

For any study programme of a period greater than three months, you must obtain, before your arrival in France, a long stay visa stamped "student ".

This student visa is a single entry visa and is valid for a period of three months. By the end of this 3-months period, a carte de séjour (residence permit) is delivered by the Préfecture de police of the area where the student resides. This "card" enables students to stay for a period of one academic year. Renewal of the card is granted by the same "Préfecture de police" upon proof of continuation of studies in France.

Students going to France for a duration lasting between 3 months to 6 months will be given a temporary long stay visa. They will not receive a residence permit and therefore cannot travel in the other Schengen countries without visa.

In case you have a job offer at the end of your studies, the carte de séjour cannot be converted automatically into a work permit-cum-long term visa. Such visas must be applied from Pakistan which normally requires a return to the country of origin.

**Documents to be submitted for studying in France :**

The following documents are required (2 sets of photocopies on A4-size paper) :

- 5 application forms
- Valid passport for the entire period of stay in France (2 photocopies of the relevant pages)
- 5 passport size photographs
- Letter of registration / admission from a French academic institution
- Proof of payment of the registration fees
- Documentary evidence of means of support :
  - \* For persons holding French Government grants/scholarships, foreign government grants/scholarships, or grants/scholarships from international organizations, and for participants in EU programmes : Official paper detailing the amount and duration of the grant or certificate of participation in an EU programme.
  - \* For other applicants : bank certificate or certificate of assumption of responsibility for payment by a guarantor in France, presented alongwith the following documents : Photocopy of the guarantor's identity paper (National Identity Card, passport, residence permit for France), and documentary evidence of his financial resources (e.g. most recent pay slips, and most recent income tax assessment)
- Proof of accommodation in France for the period of stay

**-CV**

- Original and copies of degrees / diplomas and certificates (+2/BA/BSc/BE/MA/MSc)
- For short duration the student should subscribe to a comprehensive medical insurance policy (copy to be attached)

Interview with the visa officer is required after depositing the application.

All these documents in original will be verified at the time of interview conducted by the designated officer of the Embassy of France in Pakistan.

The file must contain all the documents indicated. Additional documents may, where appropriate, be required.

Waiting period : minimum 2 months after submitting your application.

No payment is required for French government scholarship holders, students under EC programmes, or sponsored by foreign governments or foreign foundations.

Download the Long Stay visa application (PDF format), please refer the following link

[http://www.ambafrance-pk.org/france\\_pakistan/spip.php?article586](http://www.ambafrance-pk.org/france_pakistan/spip.php?article586)

You can also obtain the application form at the Visa Section of the Embassy of France in Islamabad

Visa fee : 99 euros (aprox. 7000 rupees as per current exchange rate)

**You are joining a research facility in France, to take up an internship in France**

The visa will be issued based merely on the "protocole d'accueil", document delivered by the host organisation in France.

**Other documents required :**

- 5 application forms
- Valid passport for the entire period of stay in France (2 photocopies of the relevant pages)

-5 passport size photographs

**-CV**

Download the Long Stay visa application (PDF format), please refer the following link

[http://www.ambafrance-pk.org/france\\_pakistan/spip.php?article586](http://www.ambafrance-pk.org/france_pakistan/spip.php?article586)

You can also obtain the application form at the Visa Section of the Embassy of France in Islamabad

Visa fee : 99 euros (aprox. 7000 rupees as per current exchange rate)

**You are going to join your family in France**

You do not have to make an application for a visa. It is up to your family member in France to make an application at the Office des migrations internationales (OMI - Office of Population and Migration) for a family reunion. This organisation is represented in each French department. It will examine your application and get in touch directly with the French consulate under which you come. The consulate in turn will summon you for issuing your visa.

**You are going to work in France (for a period of more than three months)**

You do not have to make an application for a visa. It is up to your employer in France to make an application at the "Office des Migrations Internationales" (OMI - Office of Population and Migration) for an employment contract. This organisation is represented in each French department. It will examine your application and get in touch directly with the French consulate under which you come. The consulate in turn will summon you for issuing your visa.

AIG Insurance table is as follows:

Amount in PKR

Period	Premium	Schengen	Economy
<b>Single Rate</b>			
One Week	3,000	2,800	690
Two Week	5,100	4,700	1,190
Three Week	7,000	6,400	1,590
One Month (30 days)	8,900	7,900	1,990
Every additional 30 days up to Max 180 days add	7,500*	6,400*	1,650*
Annual Multi-Trip	23,000	18,000	N/A
<b>Family Rate</b>			
One Week	5,250	4,200	1,380
Two Week	8,925	7,050	2,380
Three Week	12,250	9,600	3,180
One Month (30 days)	15,575	11,850	3,980
Annual Multi-Trip	36,800	28,800	N/

**EMBASSY OF THE FRENCH REPUBLIC**

**Chancery address:** Diplomatic Enclave, Ramna 5, Islamabad

**Telephone: (051 ) 2011414 Fax: (051) 2011400**

**Time: PST 08:00 am (Monday – Thursday), 08:00 am to 12:30 pm (Friday) 09:00 am to 12:00 (Monday Friday)**

**Website:** [consulfrance-islamabad.org.pk](http://consulfrance-islamabad.org.pk)

**CONSULATE GENERAL OF THE FRENCH REPUBLIC**

**Chancery address:** 12-A, Muhammad Ali Bogra Road Bath Island, Karachi,  
No. 209, 2 nd Floor, The Forum Khayabane-e-Jami, Clifton 9, Karachi

**Telephone: (021) 5873797/8, 5863980, Fax: (021) -5873073**

**Time: PST 10:00 am to 02:00 pm Monday – Friday)**