

## Visa Info: Japan

GENERAL INFORMATION FOR THE APPLICANTS APPLYING ENTRY VISA					
PLEASE PROVIDE DOCUMENTS CORRESPONDING TO YOUR PURPOSE OF VISIT					
PURPOSE COLUMN 'B' STANDS FOR BUSINESS, 'R' VISITING RELATIVES AND 'T' TOURISM					
CODE	NAME	PURPOSE			DESCRIPTION OF DOCUMENTS TO BE PROVIDED FROM JAPAN
		B	R	T	
J-01	Invitation	B	R		Letter of guarantee ( <a href="#">an annex 01</a> ) with signed and sealed
J-02	Reason Letter	B	R		Letter of reason for invitation ( <a href="#">as annex 02</a> ) with signed and sealed
J-03	Schedule	B	R	T	Original schedule of your visit to Japan with signature
GUARANTEE LETTER, REASON LETTER AND SCHEDULE should be provided either in Japanese or English					
J-04	Kaisha Tohon	B			Latest and original Kaisha Tohon (Company Registration) of sponsor's company in Japan
J-05	Hojin Jigyo-Zei	B			Latest and original Hojin Jigyo-Zei (Tax Documents) of sponsor's company
J-06	Jyuminhyo	B	R		Latest and original Jyuminhyo. Photocopy of passport (including status pages) & Toroku Genpyo Kisaijiko Shomei Sho (certificate of registered information on the foreign registration) if he/she is not Japanese.
J-07	Accommodation	B	R	T	Clear evidence of accommodation reserved in Japan for your stay with complete address
J-08	Koseki Tohon		R		Latest and original Koseki Tohon (family registration) of your sponsor in Japan
J-09	Occupational Evidence		R		Original and authentic occupations evidence of your sponsor in Japan
J-10	Bank Docs		R		Original, fresh & updated bank statement of sponsor in Japan
J-11	Income Certificate (P)		R		Original, fresh & updated income certificate of sponsor in Japan (Gensen Choshu Hyo)
J-12	Income Certificate (C)	B			original, fresh & updated income certificate of sponsor company in Japan (Son-Eki Keisansho)
CODE	NAME				DESCRIPTION OF DOCUMENTS TO BE PROVIDED FROM PAKISTAN
P-01	Photo	B	R	T	Paste one photograph on application, with light background, front face and bare head
P-02	Passport	B	R	T	Original, valid passport (expired passports too, if any)
P-03	Id Card	B	R	T	Original identity card with photo copy
P-04	Partners Letter	B			Original letter signed by all partners of the firm ( <a href="#">as annex 03</a> ) proprietors are exempt
P-05	Chamber's Letter	B			Original recommendation letter issued by the concerned chamber of commerce along with all membership certificates since the company was established
P-06	Bank Docs	B	R	T	Attested bank statement for the last 6 months with manager's letter
P-07	Family Registration		R		Original family registration certificate issued by NADRA. Form B with English translation duly attested by the Ministry Of Foreign Affairs of Pakistan. It must prove applicant's relationship with the sponsor in Japan. If the sponsor is not a relative, then the applicant should submit only his/her personal

## Visa Info: Japan

					family registration.
P-08	Occupational Evidence		R	T	Original and authentic evidence of your present occupation issued by the applicant's organization/institution/department
P-09	Airline Booking	B	R	T	all Sectors confirmed air line booking for the trip to Japan issued by travel agent
P-10	N.O.C		R	T	Official No Objection/ Ex-Pakistan leave certificate from concerned authorities in case of Govt. Servant
P-11	Business Done	B			Evidence of the applicant's company's latest and direct import/export with sponsor company in Japan, like original bills of lading/airway bills, bills of entries/exports, Payments receipts/T.T order receipts etc

- **IMPORTANT INFORMATION**

- Applicants are required to come to the embassy in person to submit their visa applications.
- Applications with incomplete documents may not be accepted. Write in block letters in black ink.
- Applicants who have the Certificate of Eligibility are requested to contact visa section (PH. 9072500) for further information.
- The embassy may request any other documents than listed above.
- In the application form, no column should be left blank, and applicant must sign it by him/herself.
- Visa applications should be submitted between 9:00 and 11:00 every day except Saturdays, Sundays and public holidays. Passports will be returned after a week between 14:30 and 15:30 (between 14:00 and 14:30 during Ramzan).
- Residents of Sind and Balochistan may ask to apply for a visa at the Consulate General of Japan, Karachi.
- Submission of required documents does not guarantee the issuance of Japanese entry visa. Should a visa be refused, its reason will never be given. However, a visa application with all new documents can be submitted again six months after the refusal.
- For further information, please contact visa section

PH: (051) 9072500, FAX: (051) 9072352

**To download a visa form please refer the following link**

<http://www.pk.emb-japan.go.jp/VisitingJapan/VISAFORM.PDF>

**Please Note:**

- Applications can be submitted any day except Saturdays and Sundays between 0900-1100. Passports will be returned after 14:30 after a week i.e. if a visa application is submitted on Monday, (the) your passport will be available for collection the next Monday after 14:30. However it is on a case by case basis.
- Residents of Sindh & Balochistan may ask to apply for Japanese visa at the Consulate General of Japan, Karachi.

## Visa Info: Japan

- Should a visa be refused, its reason will never be given. However, a visa application can be submitted again 6 months after the refusal. For further information, contact visa section. (Phone (051) 9072500, 2279320)

For more information Please refer the following link:

<http://www.pk.emb-japan.go.jp/>

### **Embassy of Japan**

53-70, Ramna 5/4

Diplomatic Enclave 1

Islamabad 44000

Pakistan (P.O. Box 1119, Islamabad, Pakistan)

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<http://www.pk.emb-japan.go.jp>

Email us at :

economic@ib.mofa.go.jp (Economics Section)

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